

AMENDMENT NO 04

DATED: 30-06-2016

**REQUEST FOR PROPOSALS
(RFP)**

**ERP Implementation in Central Power Purchasing Agency (Guarantee)
Limited (CPPA-G)**

All prospective bidders,

The purposes of this Amendment No. 01 to REQUEST FOR PROPOSAL (RFP) No. ERP-01/06-2016 For ERP Implementation in Central Power Purchasing Agency (Guarantee) Limited (CPPA-G), provide answers to questions submitted by prospective bidders.

1. The questions submitted by prospective bidders are hereby answered as follows;

S. No	Question	Answer
1	As per RFP Office Location HO Located at Islamabad has 04 Points while Branch office at Islamabad = 02 Points. What is the significance of HO at Islamabad as due to commercial activities, most companies HO are at Khi and Lhr with branch offices at HO	The timely and frequent access of management to discuss the project status, address the project issues, and mitigate the project risks has a significant impact on project progress. CPPA-G considers that management focus on the project is much effective and efficient if there HO in the city of client premises.
2	No points have been awarded for companies having multiple offices across Pakistan	Please follow the evaluation criteria as per RFP.
3	There is no point of company strength i.e. no of employee, no of consultants, etc.	Please refer to Page# 8 bullet# 4.
4	CPPA has mentioned training of 300 user while the no of HR users are 300 as well so does this mean training 300 HR users.	The training of 300 employees is only applicable on the few of HR processes for submission of employee personal claims, applying for leaves etc.
5	Training a large no of users may consume a large time of the project as well as cost. Can we propose train the trainer approach where CPPA assigned key / super users will deliver end users training at sites / locations?	Training of few of the HR business processes are being considered for 300 employees. Although a training strategy can be proposed by vendor.
6	For principal recommend training; is CPPA look forward for principle sponsor certificate training or similar training by partner with internal attendance certificate.	It covers the consultant level instructor lead class based training with Principal sponsor certificate and training material. Number of trainees are 4.

7	Is cloud based offering acceptable to client	No
8	Can CPPA provide detailed SoW to better understand the requirements as well as any requirement for custom Development?	Please refer to section 6 of RFP document and Annexure D.
9	Can we pitch a blend of ERP & Custom Application to reduce cost?	Depends upon implementation strategy and approach to statement of work. However, customization should minimized (and only use where ever is applicable).
10	What is the requirement for Group Life Insurance, Pension and Provident Fund? Normally such requirements call for certain degree of customization.	Formulas should be written to cater the business requirements.
11	What is the data conversion requirement? ERP usually support cut-off date data	Please refer to clause 6.2.1.
12	Evaluation mechanism says "Bidders are hereby reminded that CPPA-G is not obliged to award a contract on the basis of lower proposed cost or to the Bidder with the highest technical evaluation score. After evaluation of all proposals, CPPA-G will make the award to the Bidder whose proposal offers the best value to CPPA-G considering both technical and cost factors". Should we take it as weighted average basis for evaluation	Please refer to section 3.
13	Are you looking for end to end Internet based Recruitment application to work along with HRMS systems?	No.
14	Can vendor suggest alternate payment terms?	No.

**ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED
AND IN FULL FORCE AND EFFECT**

End of Amendment No.4