



**Central Power Purchasing Agency Guarantee Limited**  
A Company of Government of Pakistan



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**TENDER DOCUMENT**  
**No. AC 08-2016**

**FOR SUPPLY & INSTALATION**  
**OF**  
**TWO WAY (HEAT & COOL)**  
**AIR CONDITIONERS AT CPPA-G HEAD**  
**OFFICE ISLAMABAD**

## 1. INSTRUCTIONS TO THE BIDDER

- 1.1 Sealed Tenders are invited on single stage two envelope basis, under Rules 36 (b) of the PPRA Rule 2004 through Open Competitive Bidding (OCB) from the potential Dealers, Agents or Manufacturer of Air Conditions for the supply and Installation of Air Conditions (Heat & Cool) like Gree, Mitsubishi, Haier, Dawlance, LG, Daiken or equivalent. The Technical & Financial Bids are to be sealed in separate envelopes and both of these envelopes (the Technical and Financial Bids shall be enclosed in another envelop). Detail of required Air Conditions along with specification and installer martial is as follows;

### 1.2 Air Conditioners and Accessories Required

Sr. No	Item	Description	QTY
1	AC 1.5 Ton	(Wall Mount) 18000 BTU each with Outdoor Unit Bracket e.g Gree, Mitsubishi, Haier, Dawlance, LG, Daiken or equivalent	08
2	AC 2.0 Ton	(Wall Mount) 24000 BTU each with Outdoor Unit Bracket e.g Gree, Mitsubishi, Haier, Dawlance, LG, Daiken or equivalent	06
3	AC 4.0 Ton	(Floor Standing) 48000 BTU each with stand and Outdoor Unit Bracket) e.g Gree, Mitsubishi, Haier, Dawlance, LG, Daiken or equivalent	05
4	Ac Pipe	Copper Pipe 5/8" for 1.5 Ton AC	Actual
5	Ac Pipe	Copper Pipe 1/2 " for 2.0 Ton AC	Actual
6	Ac Pipe	Copper Pipe 3/4" for 4.0 Ton AC	Actual
7	Electrical Cable	Pure Copper 60-64 (04 core) Pakistan Cables or Equivalent	Actual
8	Electrical Cable	Pure Copper 110-76 (03 core) Pakistan Cables or Equivalent	Actual
9	Electrical Cable	Pure Copper 40-76(02 core) Pakistan Cables or Equivalent	Actual
10	AC Pipe Insulation	Black foam for Insulation of Copper Pipe and Cable	Actual
11	AC Pipe and Electrical Cable Duct	PVC type	Actual
12	Circuit Breaker	20 Amperes Ohms Good Quality e.g Schneider or Equivalent for 1.5 & 2.0 Ton Ac	14
13	Circuit Breaker	60 Amperes Ohms Good Quality e.g Schneider or Equivalent for 4.0 Ton Ac	05
14	Circuit Breaker	100 Amperes Ohms Good Quality e.g Schneider or Equivalent for main circuit box	02

**Note:-** Quantities of S. No. 4 to 11 will be determined as per actual requirements however for financial evaluation purpose each item at S. No. 4 to 11 is to be estimated as Ten Meters

**Tender envelope shall clearly be marked as "Tender for the Supply & Installation of Air Conditions and accessories at CPPA-G Head Office, Islamabad."**

- 1.3 Tender shall be submitted in a sealed envelope in person by **22-08-2016** at 11.00AM at the following address and will be opened on the presence of bidders on the same day at 11.30 AM.

**Company Secretary, CPPA-G**  
**Room No. 602, Shaheed-e-Millat Secretariat**  
**Islamabad, Pakistan**  
**Telephone No. 92-51-9213619**

- 1.4 Bidding Documents can be collected from the above mentioned address after payment of Rs. 1,000 fee (non refundable) in the shape of Pay Order / Demand Draft or CDR in the name of CPPA-G or maybe downloaded from CPPA-G Web site i.e. [www.cppa.gov.pk](http://www.cppa.gov.pk) If the Tender Document is downloaded from Web, Please include its cost i.e. Rs.1000/- (Non refundable) with tender separately in the form of Bank Draft or Pay Order or CDR only in the name of Central Power Purchasing Agency (Guarantee) Limited.
- 1.5 The bidders shall furnish as part of its Tender, Bid Security @ 2% of the quoted prices in the form of Bank Draft or Pay Order or CDR only in favor of Central Power Purchasing Agency (Guarantee) Limited.
- 1.6 CPPA-G reserves the right to accept or reject all bids and annul the bidding process as per PPRA Rule 33 (I).
- 1.7 The offer received incomplete or not in accordance with the conditions/specifications will not be entertained.
- 1.8 The purchaser reserves the right to increase or decrease the Air Conditions requirement by 15%.
- 1.9 Bid offered is likely to be ignored if: -
  - i) The tender is unsigned (All pages should be signed).
  - ii) Offer is ambiguous or conditional.
  - iii) The offer is from a firm that is blacklisted by PPRA or defaulter in any previous order or contract with any Government / Semi Govt. Organization.
  - iv) The offer is unsolicited.
  - v) The bid is not accompanied by full amount of Bid Security
  - vi) Bid is not received by due date and time specified
  - vii) Cost of bidding documents is not remitted
  - viii) The bidder has not furnished the requisite documents as per clause 1.11
- 1.10 The Tenders prepared by the bidder should comprise of the following documents:
  - i) Covering letter on letterhead
  - ii) Copy of NTN certificate
  - iii) Copy of GST Certificates.
  - iv) Schedule of Deliveries and installation
  - v) Complete set of user / operational manual of the Air Conditioners
  - vi) List showing the location of Customer Services Center of Manufacturer
  - vii) List of Corporate Clients with their contact information
  - viii) Pictures and Brouchers and technical specifications of Air Conditioners.
  - ix) Manufacturer Warranty for all Air Conditioners.
  - x) A clear written commitment to the effect that if any component of Air Conditioners supplied is damaged during transportation or installation it shall be replaced with the same within 3 days

## **2. TERMS AND CONDITIONS**

- 2.1 The quoted price must be firm, final, inclusive of all taxes, transportation charges and installation cost etc, and in Pak Rupees otherwise it will not be entertained.
- 2.2 The purchaser is not bound to accept the lowest offer not fulfilling the requisite criteria.
- 2.3 Price will remain valid for at least 60 days from the date of opening of Tender. The Bid Security shall remain valid for 30 days beyond validity of bid (90 days after opening of bids). Tender and Bid Security valid for shorter period will be declared non-responsive.
- 2.4 The successful bidder shall be liable for liquidated damages @ 2% Per Month, if he fails to supply and Install the Air Conditioners within specified period.

## **3. SCHEDULE OF SUPPLY AND INSTALLING OF AIR CONDITIONS**

The delivery and Installation of Air Conditioners and installation shall be required to be completed within 07 days from the date of issuance of purchase/work order otherwise the Tender will be declared non-responsive.

## **4. EVALUATION CRITERIA**

Bid will be evaluated on the basis of technical & financial criteria,

- (i) 30% weight age will be given to Technical and 70% will be given to Financial.
- (ii) Technical bid points will be calculated on following grounds:-

<b>Points</b>	<b>15</b>	<b>10</b>	<b>5</b>	<b>0</b>
Experience in Air Conditioners Supply and Installation Field	10 Year & above	05 to 09 Years	02 to 04 Years	01 Year
<b>Points</b>	<b>15</b>	<b>10</b>	<b>5</b>	<b>0</b>
No. of Corporate Clients	20 & above	15 to 19	10 to 14	01 to 09

- (iii) Financial Bid will be given 50 points for cost of Air Conditions, installations and transportation costs inclusive of all Taxes and Charges.
- (iv) The relative ranking of the bidders shall be determined based on the combined technical and financial score.

## **5. APPLICABLE LAW**

Any dispute arising between the parties will be resolved through mutual arbitration. If dispute is not resolved through arbitration then the matter will be taken to the Courts in Islamabad as per applicable Law of Pakistan.

**6. TERMS OF PAYMENT**

Payment of the Air Conditioners shall be made by CPPA-G within 15 days from its own resources on the production of following documents: -

- a) Delivery Challans duly signed by CPPA-G staff
- b) Invoice in triplicate having NTN.
- c) All tax Certificates where applicable.

**7. OTHERS**

All Bids must be delivered in Room No. 602, Shaheed-e-Millat Secretariat, Blue Area, Islamabad - Pakistan by 11:00 hours, Pakistan Standard Time, on **22 August, 2016**. The Bids will be opened at 11:30 hours on the same day at the same place in the presence of bidders' representatives who choose to attend.

CPPA-G reserves the right to reject all bids and to annul bidding process at any time prior to contract award as defined in Clause 33(1) of PPRA Rules 2004.

## INVITATION FOR BIDS

**Bid Reference No.: INT-01-2016**

1. Sealed Tenders are invited on Single Stage Two Envelope basis from the potential dealing firms for the Supply & Installation of Air Conditions at CPPA-G Office, Islamabad.
2. Bidding is open to all eligible bidders having potential & experience basis. Bidders are required to submit Bids for complete scope of work envisaged in the Bidding Documents and as per following quantities. The Purchaser will award the Contract to the Bidder whose Bid scores the highest marks in the Technical and Financial Bids collectively.

3.

Sr. No	Item Description	Brand	Unit Price (PKR)	Quantity	Total Cost (PKR)

Interested Bidder may obtain further information, inspect and acquire the Bidding Documents from the office of the Purchaser at the address given below, during office hours. The Bidding Documents are also available on CPPA-G website ([www.cppa.gov.pk](http://www.cppa.gov.pk)). The interested bidders may also download the documents from the said website.

4. A complete set of Bidding Documents may be purchased by interested bidders directly on submission of a written application, on the Company's letter-head, to the Company Secretary, CPPA-G at the address given below and upon payment of a non-refundable fee of Pak Rupees One Thousands only (PKR 1000/-) during office hours from **16 July, 2016**.

*Company Secretary CPPA-G  
6<sup>th</sup> Floor, Shaheed-e-Millat Secretariat, Blue Area, Islamabad, Pakistan  
Telephone No. 92-51-9213619*

5. The method of payment for purchase of Bidding Documents will be in the form of pay order or bank draft in favour of Chief Executive Officer, CPPA-G, Islamabad.
6. All Bids must be accompanied by a Bid Security in an amount not less than 2 % of the total Bid Price in the format prescribed in the Bidding Documents.
7. All Bids must be delivered in Room No. 602, Shaheed-e-Millat Secretariat, Blue Area, Islamabad - Pakistan by 11:00 hours, Pakistan Standard Time, on **01 August, 2016**. The Bids will be opened at 11:30 hours on the same day in the presence of bidders' representatives who choose to attend, at Room No. 602, 6<sup>th</sup> Floor, Shaheed-e-Millat Secretariat, Blue Area, Islamabad, Pakistan.
8. The Purchaser reserves the right to reject all bids and to annul bidding process at any time prior to contract award as defined in Clause 33(1) of PPRA Rules 2004.

**COMPANY SECRETARY  
CPPA-G**